

**INDIRA GANDHI NATIONAL OPEN UNIVERSITY
CONSTRUCTION & MAINTENANCE DIVISION
MAIDAN GARHI: NEW DELHI- 110 068**

NOTICE INVITING TENDER

1. Item Rate tenders are invited on behalf of Vice Chancellor, IGNOU from approved and eligible contractors of CPWD (and those of appropriate list of PWD/DOT/DDA/DJB/MES) and specialized agencies for the work of **“Supplying & filling Potable water through mounted tankers at IGNOU Campus, Maidan Garhi New Delhi”**.
2. The enlistment of the contractor should be valid on the last date of sale of tenders.
3. In case only the last date of sale of tender is extended, the enlistment of contractor should be valid on the original date of sale of tenders.
4. In case both the last date of receipt of application and sale of tenders are extended, the enlistment of contractor should be valid on either of the two dates i.e. original date of sale of tender or the extended date of sale of tenders.
5. The work is estimated to cost ₹ 1,09,90,388/- (Rupees One Crore nine Lac ninty thousand three hundred eighty eight only). This estimate, however, is given merely as a rough guide.
6. The authority competent to approve NIT for the combined cost and belonging to the major discipline will consolidate NIT's for calling the tenders. He will also nominate Division, which will deal with all matters relating to the invitation of tenders. For composite tenders, besides indicating the combined estimated cost put to tender, should clearly indicate the estimated cost of each component separately. The eligibility of tenderer will correspond to the combined estimated cost of different components put to tender.
7. The tenders will be issued to eligible contractors provided they produce definite proof from the appropriate authority, which shall be to the satisfaction of the competent authority of having satisfactorily completed similar works of magnitude as specified in the advertisement.
8. Agreement shall be drawn with the successful tenderer on prescribed Form No. CPWD-8, which is available as a Govt. of India publication. Tenderer shall quote his rates as per various terms and conditions of the said form, which will form part of the agreement.
9. The time allowed for carrying out the work will be one year from the date of start as defined in the Schedule 'F' or from the first date of handing over the site, whichever is later, in accordance with the phasing, if any, indicated in the tender documents.
10. The site for the work shall be made available in parts as specified below:

Site is available.
11. Applications for issue of forms shall be received by ----- (4.00 PM) and tender documents shall be issued by Executive Engineer (C) (upto 2.30 p.m.). Tender documents consisting of plans, specifications, the schedule of quantities of various classes of work to be done and the set of terms and conditions of contract to be complied with by the contractor whose tender may be accepted and other necessary documents can be seen in the office of the Executive Engineer between hours of 11.00 a.m. & 4.00 p.m. from _____ to _____ everyday except on Saturdays/Sundays and Public Holidays. Tender documents, excluding standard form, will be issued from his office, during the hours specified above, on payment of ₹ 1000/- in cash (non-refundable) as cost of tender.

12. Earnest Money of ₹ 2,19,808/- in shape of Pay Order/Demand Draft of a schedule Bank issued in favour of IGNOU, New Delhi should accompany the tender.
13. Tenders, which should always be placed in sealed envelope, with the name of work and due date written on the envelopes, will be received by the Executive Engineer (C) upto 3.00 p.m. on ----- and will be opened by him or his authorized representative in his office on the same day at 3.30 p.m.
14. The contractor, whose tender is accepted, will be required to furnish Performance Guarantee of 5% (Five percent) of the tendered amount within the period specified in Schedule 'F'. This guarantee shall be in the form of cash (in case guarantee amount is less than ₹ 10,000/-) or Deposit at call receipt of any scheduled bank/Banker's cheque of any scheduled bank/Demand draft of any scheduled bank/Pay order of any scheduled bank (in case guarantee amount is less than ₹ 1,00,000/-) or Government securities of Fixed deposit receipts or Guarantee bonds of any Scheduled bank or the State Bank of India in accordance with the prescribed form.
15. Description of work is given at Page No. 1 may be seen. Copies of other drawings and documents pertaining to the works will be open for inspection by the tenderers at the office of the above mentioned officer. Tenderers are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their tenders as to the nature of the ground and sub-soil (so far as practicable), the form and nature of the site, the means of access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their tender. A tenderer shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charges consequent on any misunderstanding or otherwise shall be allowed. The tenderer shall be responsible for arranging and maintaining at his own cost all materials, tools and plants, water, electricity access, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contract documents. Submission of a tender by a tenderer implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the work to be done and of conditions and rates at which stores, tools and plants etc will be issued to him by the IGNOU and local conditions other factors having a bearing on the execution of work.
16. The competent authority on behalf of Vice Chancellor, Indira Gandhi National Open University does not bind itself to accept the lowest or any other tender and reserves to itself the authority to reject any or all tenders received without assignment of any reasons. All tenders in which any of the prescribed condition is not fulfilled or any conditions including that of conditional rebate is put forth by the tenderer shall be summarily rejected.
17. Canvassing whether directly or indirectly, in connection with tenders is strictly prohibited and the tenders submitted by the contractor who resorts to canvassing will be liable to rejection.
18. The competent authority on behalf of Vice Chancellor, Indira Gandhi National Open University reserves to himself the right of accepting the whole or any part of the tender and the tenderer shall be bound to perform the same at the rate quoted.
19. The contractor shall not be permitted to tender for work in IGNOU (responsible for award and execution of contracts) in which his near relative is posted as Divisional Accountant or as an officer in any capacity between the grade of Suptd. Engineer and Junior Engineer (both inclusive). He shall also intimate the names of persons who are working with him in any capacity or are subsequently employed by him and who are near relative to any gazetted officer in the University. Any breach of this condition by the contractor would render him liable to be removed from the approved list of the contractors of this department.

20. No Engineer of gazetted rank or other gazetted officer employed in Engineering or Administrative duties in an Engineering deptt. of the University is allowed to work as a contractor for a period of one year after his retirement from service, without the previous permission of the University authorities in writing. The contract is liable to be cancelled if either the contractor or any of his employees is found any time to be such person who had not obtained the permission of the University as aforesaid before submission of the tender or engagement in the contractor's service.
21. The tender for the works shall remain open for acceptance for a period of ninety (90) days from the date of opening of tenders. If any tenderer withdraws his tender before the said period or issue of letter of acceptance, whichever is earlier, or makes any modifications in the terms and conditions of the tender which are not acceptable to the deptt, then the University shall, without any other right or remedy, be at liberty to forfeit 50% of the said earnest money as aforesaid. Further the tenderer shall not be allowed to participate in the re-tendering process of the work.
22. This Notice Inviting Tender shall form a part of the contract document. The successful tenderer/contractor, on acceptance of his tender by the Accepting authority, shall, within 15 days from the stipulated date of start of the work, sign the contract consisting of :
- (a) The Notice Inviting Tender, all the documents including additional conditions, specifications and drawings, if any, forming the tender as issued at the time of invitation of tender and acceptance thereof together with any correspondence leading thereto.
 - (b) Standard CPWD form 8.
23. For composite tenders
- (i) The tenderer must associate with himself agencies of the appropriate class eligible to tender for the other components individually.
 - (ii) It will be obligatory on the part of the tenderer to sign the tender document for all the components. (The schedule of quantities, conditions and special conditions etc).
 - (iii) After the work is awarded, the contractor will have to enter into separate agreements for each component with the officer concerned.
 - (iv) Executive Engineer in charge of minor component shall make interim payments in respect of minor component of work. Executive Engineer In-charge of the major component shall make the payment against final bill of the composite work
 - (v) The Executive Engineer-In-charge of the major component will call tenders for the composite work. The cost of tender document and earnest money will be fixed with respect to the combined estimated cost put to tender for the composite tender. Security deposit will be worked out separately for each component corresponding to the estimated cost of the respective component of works. The earnest money will become part of the security deposit of the major component of work.
 - (vi) On acceptance of composite tender by the competent authority, the letter of award will be issued by the Executive Engineer-In-charge of the major component on behalf of Vice Chancellor, IGNOU, making it clear in the letter of award that the contractor will have to execute separate agreements for different components of work with the concerned officers of the respective discipline.

EXECUTIVE ENGINEER (CIVIL)
Engineer-In-charge
For and on behalf of Vice Chancellor, IGNOU

**INDIRA GANDHI NATIONAL OPEN UNIVERSITY
CONSTRUCTION & MAINTENANCE DIVISION
MAIDAN GARHI: NEW DELHI- 110 068**

Item Rate Tender

- (A) Tender for the work of Supplying & filling Potable water through mounted tankers at IGNOU Campus, Maidan Garhi New Delhi.
- (i) To be submitted by 3.00 p.m. on _____
- (ii) To be opened in presence of tenderers who may be present at 3.30 p.m. _____ in the office of the Executive Engineer (C).

Issued to _____

Signature of the officer issuing the documents _____

Date of issue _____

TENDER

I/We have read and examined the Notice Inviting Tender schedule A, B, C, D, E & F. Specifications applicable, drawings and design, General Rules and Directions of contract, clauses of contract, special conditions, Schedule of Rate and other contents in the tender document for the work.

I/We hereby tender for the execution of the work specified for the Vice Chancellor, IGNOU within the time specified in Schedule 'F' viz. schedule of quantities and in accordance in all respect with the specifications, designs, drawings and instructions in writing referred to in Rule-1 of General Rules and directions and in clause 11 of the conditions of the contract with such materials as are provided for, by, and in respect in accordance with, such conditions so far as applicable.

I/We agree to keep the tender open for ninety (90) days from the due date of its opening and not to make any modifications in its terms and conditions.

A sum of ₹ 2,19,808/- has been deposited in Pay order/Demand Draft of a scheduled bank as earnest money. If I/We fail to furnish the prescribed Performance guarantee within prescribed period, I/We agree that the said Vice Chancellor, IGNOU or his successors in office shall without prejudice to any other right or remedy, be at liberty to forfeit the said earnest money absolutely. Further, if I/We fail to commence work as specified, I/We agree that Vice Chancellor, IGNOU or his successors in office shall without prejudice to any other right or remedy available in law, be at liberty to forfeit the said earnest money and the performance guarantee absolutely, otherwise the said earnest money shall be retained by him towards security deposit to execute all the works referred to in the tender documents upon the terms and conditions contained or referred to therein and to carry out such deviations as may be ordered, upto maximum of the percentage mentioned in Schedule 'F' and those in excess of that limit at the rates to be determined in accordance with the provision contained in clauses of the tender form.

Further, I/We agree that in case of forfeiture of earnest money or both earnest money and Performance guarantee as aforesaid, I/We shall be debarred for participation in the re-tendering process of the work. We hereby declare that I/We shall treat the tender documents drawings and other records connected with the work as secret/confidential documents and shall not communicate information derived there from to any person other than a person to whom I/We am/are authorized to communicate the same or use the information in any manner prejudicial to the satisfy of the state.

Dated:

Signature and address of the contractor

Witness:

Address:

Occupation

ACCEPTANCE

The above tender (as modified by you as provided in the letters mentioned hereunder) is accepted by me for and on behalf of the Vice Chancellor, IGNOU for a sum of ₹_____ (Rupees

The letters referred to below shall form part of this contract Agreement.

(a)

(b)

(c)

For and on behalf of Vice Chancellor, IGNOU

Signature and Designation

SCHEDULE 'F'

Reference to General conditions of the contract.

Name of work: - **Supplying & filling Potable water through mounted tankers at IGNOU Campus, Maidan Garhi New Delhi.**

Estimated cost of work	₹ 1,09,90,388/-
Earnest Money	₹ 2,19,808/-
Performance Guarantee:	5% of tendered value
Security deposit	5% of tendered value

General Rules & Directions

Officer Inviting tender	Executive Engineer (C)
Maximum percentage for quantity of items of work to be Executed beyond which rates are to be determined in Accordance with Clauses 12.2 and 12.3	(±) 50%

Definitions

2(i) Engineer Incharge	Executive Engineer (C)
2(ii) Accepting Authority	VC (IGNOU)
2(iii) Percentage on cost of material and labour to cover all overheads and profits	15%
2(iv) Standard Schedule of Rates	Market Rates
2(v) Department	CMD (IGNOU)
9(vi) Standard CPWD contract form	CPWD form 8 as Modified upto date

Clause-1

(i) Time allowed for submission of Performance Guarantee from the date of issue of letter of acceptance	10days
(ii) Maximum allowable extension beyond the period provided in 1 (i) above	10 days

Clause-2

Authority for fixing compensation under clause-2 VC (IGNOU)

Clause-2 A

Whether clause 2-A shall be applicable. NO

Clause 5

Number of days from the date of issue of letter of acceptance
For reckoning date of start 10 days

Mile stone (s) as per table given below:

Table of Mile Stone(s)

S.N.	Description of Milestone (Physical)	Time allowed in days (from dt of start)	Amount to be withheld in case of non-achievement of milestone
1.	NA	NA	NA
2.	NA	NA	NA
3.	NA	NA	NA

Time allowed for execution of work One year

Clause 6,6A

Clause applicable (6 or 6-A) 6 A

Clause-7

Gross work to be done together with net payment/adjustment of advances for material collected, if any, since the last such payment for being eligible to interim payment NA

Clause-10A

List of testing equipments to be provided by the contractor at site lab

- 1. _____ NA _____
- 2. _____ NA _____
- 3. _____ NA _____
- 4. _____ NA _____

Clause-10B

Whether clause 10-B (ii) shall be applicable No

Cause-10 CA

Material covered under this clause	Nearest material for which All India wholesale price index is to be followed
1. NA	NA
2. NA	NA
3. NA	NA

Clause-10CC

Clause 10-CC to be applicable in contract with stipulated period of completion exceeding the period shown in next column

NA

Clause-11

Specification to be followed for execution of work

As Per CPWD Civil specification amended upto date & Special conditions of Tender

Clause-12

12.2 & 12.3 – Deviation limit beyond which clauses 12.2 & 12.3 shall apply for building work

(+) 50%

12.5 Deviation limit beyond which clauses 12.2 & 12.3 shall apply for foundation work.

N.A

Clause-16

Competent authority for deciding reduce rates

VC (IGNOU)

Clause-18

List of mandatory machinery, tools and plants to be deployed by the contractor at site.

As per site requirement

1. _____ 2. _____ 3. _____

4. _____ 5. _____ 6. _____

Clause 36 (i)

Requirement of Technical Representative(s) and recovery rates:- -N.A-

Clause-42

- (i) (a) Schedule/statement for determining theoretical quantity of cement & bitumen on the basis of DSR 2007 printed by CPWD.
- (ii) Variations permissible on theoretical quantities.
 - (a) Cement for works with estimated cost put to tender not more than ₹ 5 lakh

for works with estimated cost put to tender more than ₹ 5 Lakh
 - (b) Bitumen all works
 - (C) Steel reinforcement and structural steel sections for each diameter, section and category
 - (d) All other material

} N.A

RECOVERY RATES FOR QUANTITIES BEYOND PERMISSIBLE VARIATION

S.N.	Description of item	Rate in figures and words at which recovery shall be made from the Contractor	
		Excess beyond permissible variation	Less use beyond the permissible variation
1	Cement	-N.A-	-N.A-
2	Steel Reinforcement		
3	Structural sections		
4	Bitumen issued free		
5.	Bitumen issued at stipulated fixed price		

Notice Inviting Tender

Name of Work : **Supplying & filling Potable water through mounted tankers at IGNOU Campus, Maidan Garhi, New Delhi.**

Estimated Cost : **₹ 1,09,90,388/-/-**

Earnest Money : **₹ 2,19,808/-**

Performance Guarantee : **5% of tendered cost**

Period of Contract : **One year**

Certified that this NIT contains_____ pages.

Executive Engineer (C)

**INDIRA GANDHI NATIONAL OPEN UNIVERSITY
CONSTRUCTION & MAINTENANCE DIVISION
MAIDAN GARHI, NEW DELHI
NOTICE INVITING TENDER**

No. IG/CMD/EE(C)/NIT/2015-16/
Dated:- 11.05.2015

The Executive Engineer (E) Construction Maintenance Division invites on behalf of Vice-Chancellor, Indira Gandhi National Open University, sealed item rate tenders for the following work from the approved and eligible contractors of CPWD and those of appropriate class of PWD/DOT/DDA/DJB/ MES and specialized agencies who have already executed at least one similar work costing 80% or two similar works costing 60% each or three similar works costing 40% each of estimated cost during the last Five years for any Govt. or its agency, in which the agency has supplied at least on an average 20 tankers per day of 10000ltr capacity make continuously for a period of 6 months in Delhi only and owns at least 5 HTV tankers in firm/ owners name along with valid fitness certificate, permit of the vehicle duly issued by transport authority of Delhi. The tender will be sold on production of Original Registration (in case of registered contractor), PAN No., TIN No., Registration certificate of vehicle, valid fitness certificate, permit, insurance, pollution certificate and turnover certificate of the firm for last 3 years not less than 2 Crore in each year issued by the Chartered Accountant and proof for satisfactory completion of similar works duly certified by the competent authority of the client department of Govt. or its agencies including the desired credential after duly verification.

Similar works means – Supplying & filling water through mounted tankers.

Name of Work	Estimated Cost (in ₹)	Earnest Money (in ₹)	Cost of Tender (in ₹) N/R	Last Date of Receipt of Application	Last date of Sale of Tender	Date of Opening of tender	Time Allowed
Supplying & filling Potable water through mounted tankers at IGNOU Campus Maidan Garhi New Delhi.	1,09,90,388/-	2,19,808/-	1000/-	25.05.2015	25.05.2015	27.05.2015	One year

Tender documents can be obtained from the office of the undersigned, Construction & Maintenance Division Indira Gandhi National Open University, Maidan Garhi, New Delhi-68 on any working day upto 2.30 pm on the date given above. The time for submission of Tenders are upto 3.00 pm which shall be opened on the same day at 3.30 pm on the date given above. The undersigned reserves the right to accept or reject any or all tenders without assigning any reason.

Note:- The tender documents in the website are for information only. Downloaded tender documents will not be considered for bidding. The contractor shall quote their rates in the NIT issued by the department only. If rates quoted in other form will not be considered. Contractors/Agencies have to act as per above NIT.

**(Y. Nooruddin)
Executive Engineer (C)**

NOTE

In this Agreement wherever the word mentioned under Column 'A' appear the same may be construed to mean the word opposite to it in Column 'B' except for CPWD Contractor Labour Regulation, CPWD Safety Code, CPWD Specification and Delhi Schedule of Rates CPWD.

'A'

'B'

Central PWD, CPWD

Indira Gandhi National Open University

President of India

Vice –Chancellor, IGNOU

Chief Engineer

Chief Project Officer, IGNOU

Superintending Engineer

Chief Project Officer, IGNOU

Divisional Officer)
Engineer Incharge)

Executive Engineer (C), CMD, IGNOU

Sub-Divisional Officer

Assistant Executive Engineer (E), CMD, IGNOU

Name of Work: Supplying & filling Potable water through mounted tankers at IGNOU Campus, Maidan Garhi, New Delhi.

SPEICAL TERMS & CONDITIONS:

1. Before quoting the rates, the supplier shall acquaint himself regarding the site conditions for supplying and filling of water at different locations (water tanks and pump houses) at IGNOU Campus. Nothing extra towards accessibility and approaching etc. will be entertained on this account beyond to their quoted rates. The quantities mentioned in the Schedule are tentative subject to deviation in plus or minus and the payment shall be made as per actual quantity supplied by the agency.
2. The disinfected Water Tanker shall be accompanied with suitable length and size of flexible pipes etc. as per site requirement for filling of water at the Pump Houses & different tanks at IGNOU Campus, Maidan Garhi, and New Delhi. Nothing extra beyond to their quoted will be entertained.
3. The Agency shall provide its contact Nos., such as Mobile No., as Land Line No. and e-mail ID etc. for communication purpose.
4. The agency has to supply water on an average 15 tanker of water in a day for 365 days in a year. However, the quantity of supply of water tankers per day may increase or decrease depending up on the actual requirement at site and accordingly the contractor has to supply the water as per site requirement every day. For this purpose, the contractor or his representative has to keep close watch the requirement in the pump houses and water tanks at IGNOU Campus. In case, any crises of water arisen due to non-supply of required water tankers by the agency, the department will arrange the water tankers at the risk and cost of the agency and the amount thus incurred will be recovered from the bills/PBG of the agency as per actual.
5. The payment shall be made to the agency on Monthly basis after the receipt of bills along with challans & other records towards the supply made by them. The challans shall be of different colour for DJB supply and own source supply respectively. The challans shall be in triplicate form and the agency has to be submitted 01 challan for individual trip in main gate, Security department, IGNOU and the 2nd one shall be deposited at respective user end. The detail of water supply made by the agency in everyday shall be maintained which shall be submitted to the department along with challans fortnightly. Nothing beyond to their quoted rates will be entertained on this account.
6. The Engineer-in-charge reserves the right of accepting/rejecting any or all tender without assigning any reason. The decision of the Engineer- in-charge shall be final.
7. All precautionary measures shall be adopted to carry out the work. During the contract in case of any accident/misshaping/Traffic Challans etc. occurs i/c damage to buildings/IGNOU Property then the agency shall be fully responsible for the same.
8. The Engineer-in-charge reserves the right for stopping the supply of water from the supplier without assigning any reason, Usually this happens unsatisfactory Performance by the Contractor. Like wise, the Contract can be extended further periods on same rates, terms and conditions on the mutual consent of Contractor and department.
9. If any change in filling point by DJB other than C.W.G, point then the actual lead will be calculated on proportionate basis i.e increase or decrease during the contract period & payment will be done accordingly for trips of tanker. IGNOU will accord necessary permission/ approval from DJB for filling of water time to time. Contractor has to lift the water as permitted by DJB. The charges for filling of water @80/-P/KL as per DJB has to borne by the contractor. However, if any increase/decrease of filling rate made by DJB then Department will pay the filling charges on actual basis as prevailing during the contract period.

10. The agency shall intimate the sources from where he will collect the water of item 1(b) with detail locations, test report from the Govt. Laboratory regarding fitness of domestic usages before its delivery. The suppliers also intimate if any change in the sources during the contract period to the department along with test report of the changed sources. The cost required for such tests shall be borne by the agency within their quoted rates & nothing extra shall be paid on this account by the department.
11. In case DJB does not allow to fill water then the suppliers shall arrange his own convenient resources for supply of water to IGNOU Campus.
12. The Contractor shall instruct the tanker drivers to ride tanker vehicles very carefully inside the Campus to avoid any accident. The vehicles to be used by the Contractor for supply of water has to weighed (Gross and Tare) randomly as per direction of Engineer-in-charge. If, Contractor change the vehicle/tankers during the contract period then he has to submit the Weight (Gross and Tare) for the changed tankers as and when used by them. The detail of tankers such as fitness certificate etc. shall also submit to the department to the contractor as and when demand. Nothing extra beyond to their quoted rates will be entertained by the department on this account.
13. The rates quoted by the agency shall be inclusive of cost of water, all taxes, duties, cartage, loading & unloading. Nothing beyond to the quoted rate will be paid. All statutory deductions will be made as per Govt. norms while releasing payments.
14. The number of trips water tankers lifted by the agency from DJB filling points shall be authenticated by DJB of that filling point & agency has to submit the same before release of payment.
15. Detail address of locations of sources of water supply (To be filled by the Contractor).

(a) _____

(b) _____

(Y. Nooruddin)
Executive Engineer (C)

SCHEDULE OF QUANTITY

Estimate Cost :-1,09,90,388

Earnest Money: Rs. 2,19,808/- (Demand Draft/Pay order only in favour of IGNOU)

Time allow:- One Year

**ISSUE TO:-
DATE OF OPENING:-**

Name of Work:- Supplying & filling Potable water through mounted tankers at IGNOU Campus, Maidan Garhi, New Delhi.

S.No.	Description	Qty.	Unit	Rate	Amount
01.	Supplying & filling Potable water through disinfected mounted water tankers of 10,000ltrs. Capacity at different locations i.e Pump houses, tanks as & when required at IGNOU Campus.	3650 trips tanker	Per/tanker		
	a) From C.W.G, DJB filling point	1825 trips tanker	Per/tanker		
	b) From Private sources/tubewells				

**(Y. Nooruddin)
Executive Engineer (C)**